

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
November 19, 2024

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on November 19, 2024, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	present		Ms. Peggy Kunz	present
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	present
	Dr. Theresa Polson	present			

CLOSED SESSION

Board President, Rod Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1) 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes. of employees. 5 ILCS 120/2(c)(2).

It was moved by 210 and seconded by 209 to go into closed session at 6:18 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by ROE to end the closed session at 6:28 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

The Wilco FFA Chapter representatives; Jordan Weller, PSHS (12) Chapter President, Abigail Hernandez, PEHS (12) Chapter Senior VP, Maggie Myers, Isabella Kuziel, Lockport (12) Chapter Treasurer, Danielle Schimel, PSHS (12) reported on Chapter's 23-24 Annual Report. The group will attend the BUILD Conference, on November 25 and 26 in Bloomington, IL with Chaperone/Vet. Asst. Instructor, Jennifer Alessi.

Veterinary II Instructor Margaret Janke prepared a bulletin board presentation with photos of her students at Will County Animal Protection Services.

CONSENT AGENDA

It was moved by 255 and seconded by 210 to approve the Consent Agenda #1124-2835 as presented: **CA1.** Approval of minutes from the previous board meeting on October 15, 2024. **CA2.** Expenditures are presented for payment for November 2024. **CA3.** Personnel: Resignation of Mark Buettner as Fire Science Instructor as of October 28, 2024, and Hiring of Andrew Scott as a Part-Time (not to exceed 60 days) Fire Science Instructor for \$277.78/day.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

New:

5:230 Maintaining Student Discipline (No Corporal Punishment)

Revisions:

5:10 Equal Employment Opportunity and Minority Recruitment (Increased protected categories)

5:90 Abused and Neglected Child Reporting (No requirement timeframe on written report)

7:10 Equal Educational Opportunities (Increased protected categories)

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

RESOLUTIONS

N/A

ACTION ITEMS:

AR#1124-2997 – It was moved by 365 and seconded by 209 the approval of MOU with Union on the compensation of non-stipend employees in the amount of \$500 for work on student organizations.

Work expectations include Two after-school practices a month in November, December, January, February, and March participation as a chaperone at the State Conference.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1124-2998 – It was moved by ROE and seconded by 365 the approval of student organization stipends based on members:

FFA: 110 members (\$3,250: two instructors)

SkillsUSA: 655 members (\$5,000: two instructors-\$2,500)

HOSA: 74 members (\$3,750: two instructors)

FCCLA: 36 members in Culinary (\$2,500 split between two instructors) and 26 members in Early Childhood (\$2,500 split between two instructors)

AWS: 150 members (\$2,500: one instructor)

TSA: 50 members (\$1,500: one instructor)

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1124-2999 – It was moved by 210 and seconded by 365 approval of FFA students and advisors to attend the BUILD Conference, on November 25 and 26 in Bloomington, IL with Chaperone: Jennifer Alessi.

- Brianna Ashford, PCHS (12)
- Riley Byers, Romeoville (11) Chapter Secretary
- Jasmine Fisher, Bolingbrook (11) Chapter Junior VP
- Ieva Gitelis, PNHS (11)
- Isabella Kuziel, Lockport (12) Chapter Treasurer
- Kaylee Leprich, PNHS (11) Chapter Historian
- Miranda Schmidt, PSHS (12)
- Gracie Cox, PCHS (11)
- Jordan Weller, PSHS (12) Chapter President
- Abigail Hernandez, PEHS (12) Chapter Senior VP

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1124-3000 – It was moved by 255 and seconded by 209 the approval of the Contractual Agreement between Mack & Associates, PC, and Wilco Area Career Center for 3 years at the following rates:

- 6/30/2025: \$10,500
- 6/30/2026: \$10,815
- 6/30/2027: \$11,140

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL REPORT for November 19, 2024 – Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco shared the November highlights on Student Services listed below:

Student Safety

- Bullying/Harassment Prevention-4 report/investigations.
- Referrals -11 behavioral; 2 unauthorized driving
- Contracts
 - Wilco General Attendance contracts (greater than 10 absences)- 48.
 - Traditional CNA Academic (not meeting 80% in assessments)- 4; Attendance Contracts-3
 - Accel CNA Academic (not meeting 80% in assessments) - 7; Attendance Contracts- 4
 - EMS Academic (not meeting 80% in assessments) 2; Attendance-(limited to 15 days absent)- 1.

Service to Community

- Hosted the Army National Guard Interactive Unmanned Aerial Vehicles, Helicopters and Pilots Interactive Display
- Attended Will County STEAM Fair with Nick Moran at JJC Weitendorf Agricultural Center
- Upcoming HOSA Blood Drive Dec 4th

Dual Credit Enrollment

- Dual enrollment registration- collecting SAT scores (no Pre-ACT scores will be accepted)
- JJC Targeted Program Field Trips
 - Med Assist- 14 students-Nov 18
 - Fire Science/EMS-14 students-Nov 20

ASST. DIR./PRINCIPAL REPORT for November 19, 2024 - Regular Meeting

Dr. Alicia Cook, Asst. Dir./Principal

Dr. Cook shared the November highlights on the areas below:

Grade Distributions as of November 13th

Grade	Number of Students	Percentage of Student Population
A	618	44%
B	462	33%
C	222	16%
D	71	5%
F	39	3%
Total	1,412	100%

Analysis and Observations:

- A significant portion of students (44%) are achieving an A grade, indicating strong academic performance.
- A third (33%) is performing at a B level, showing that a substantial number of students are also doing well.
- A moderate portion (16%) of students receiving C's, are achieving average performance.
- A small group (8%) earns D's and F's.
- Notably, all students receiving a grade of D or lower have been provided with intervention forms to ensure they receive the necessary support and resources to improve their performance.
- Additionally, quarterly progress report grades have been provided to all sending schools, ensuring transparent communication regarding student performance.

This data provides a valuable overview of our students' academic performance as we move closer to the end of semester 1. Ongoing analysis will help us refine our teaching strategies and offer targeted support to ensure every student is set up for success as the semester progresses.

Professional Development

- Will County ROE - Moving to Danielson 2022
- National Consortium for Health Science and Education
- Effectively Implementing Differentiated Instruction through Educational Gamification

Student Professional Learning/Career Exploration Experience

- Site Visit Field Trips
 - JJC Targeted Program Field Trip - Med Assis, Fire Science/EMS, Comp Tech
 - COD Targeted Program Field Trip - Nursing & Healthcare (Intro to Health)
 - Aurora University - Human-Animal & Pre-Vet (Vet Assist)
 - IL State Vet Med Assoc DEI Committee (Vet Assist)
- Army National Guard Interactive Unmanned Aerial Vehicles, Helicopters and Pilots Interactive Display
- Guest Speakers- Wyo-Tech (Auto Tech), Trusted Journey (Vet Assist), Army Technology (Auto Tech), Constellation (Welding), Will County Animal Protection (Vet Assist), IRS (Law Enforcement), 597 Pipefitter Union, IBEW, Millwright Local 1693 (Welding), UTI (Auto Tech), State Police Crime Laboratory (Criminal Justice),
- Mobile Workforce Center Resume Bus

EXECUTIVE DIRECTOR'S REPORT for November 19, 2024 - Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman worked with the Architect on Outside structures for the \$350,000 grant.
- Dr. Kaufman shared the Budget Amendment Preparation with the help of Mr. Ramirez.
- Dr. Kaufman informed the board of the purchase of Computer Equipment with AMPIT grant funds (\$10,000).

Curriculum

- Dr. Kaufman is doing the Exploration of EV trainers for the Automotive program and getting the technology in the hands of the students.
- Dr. Kaufman shared with the board the implementation of new Welding equipment and the development of the work area for the program during the visit of State Representative Harry.
- Dr. Kaufman is working with staff on the development of Team-Based Challenges by December 15th due date for submission.

Leadership

- Dr. Kaufman shared the submission of the presentation for the IACTE Conference.
- Dr. Kaufman participated in the IACTE Conference Planning.
- Dr. Kaufman is participating in the Region III Conference in June 2025.
- Dr. Kaufman participated in the TREES Director search and is excited about the opportunity to work with the new director.

Public Relations

- Dr. Kaufman and the Administrative team hosted the Middle school tours- Ira Jones, Lukancic, Humphrey, A, Vito Martinez and Jane Adams schools. It was a great tour!
- Dr. Kaufman shared Wilco Instructors had a table during the RC Career Day.
- Dr. Kaufman is helping with the promotion of the CED summer internships. 150 internships collected for students of Will City
- Dr. Kaufman shared that Jeannine Marco attended the Plainfield East Elective Fair.
- Wilco sent a team of Instructors to the Lemont and Plainfield East 8th grade nights.
- Wilco staff attended the Wilmington Parent/Teacher Conferences.

INFORMATION ITEMS

- Invest CTE
- Invest CTE Whitepaper
- AWS Scholarship Recipients from Wilco:
 - John Cunningham (Lemont)- attending Ferris State University
 - Zachary Baker (Bolingbrook)-attending Ferris State University
 - Joseph Gonzalez (Plainfield Central)-attending Joliet Junior College
- Proposed Budget Amendment

NEW BUSINESS

OLD BUSINESS

- Negotiation Committee

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, December 17, 2024, at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **210** to adjourn the board meeting at 6:58 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE